

Burning a CD/DVD

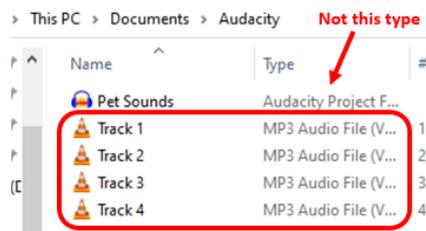
Recording (burning) files to a blank CD/DVD allows you to access them on another computer or player.

1. **Insert a blank CD or DVD** into the computer's optical drive.
2. **Double-click the CD/DVD Drive icon** on the desktop. A "Burn a Disc" window will open.
3. **Select "With a CD/DVD player" and click Next** to create a disc that can be used on most computers and in most CD/DVD players. The other option allows you to use the disc like a USB flash drive, but the files will not be accessible on CD/DVD players.
4. A File Explorer window will open with instructions to "Drag files to this folder to add them to the disc."
5. **Open the folder where your files were saved.**

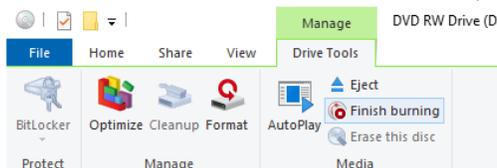
There are shortcuts to the Audacity (Vinyl) and Videos folders on the desktop:



6. **Drag your file(s) to the DVD RW Drive window** opened in step 4.
If you are burning audio files, make sure to select the song files, not the Audacity project files:



7. From the menu in the DVD RW Drive window, **click Drive Tools and then Finish Burning:**



8. Give your disc a title, if desired, and **click Next**.
9. Once complete, the disc will be ejected. When burning a DVD, you'll be given the option to create another disc with the same files. **Click Finish if you are done.**

For more details on burning discs in Windows 10, including a description of how to use a disc like a USB flash drive, see http://bit.ly/burning_discs.